



**PALM BAY POLICE AND FIREFIGHTERS' PENSION PLAN**

[www.pbpfpf.org](http://www.pbpfpf.org)

Robert J. Conlan Professional Center  
1501 R. J. Conlan Blvd., NE, Suite 240 - Palm Bay, Florida 32905  
***51<sup>st</sup> Anniversary ~ Fund Established May 2, 1974***

Quarterly Meeting 25-07  
Friday, June 6, 2025-9:00 A.M.

**CALL TO ORDER:**

**ROLL CALL:**

**AGENDA REVISIONS:**

**ADOPTION OF MINUTES:**

\*May Regular Minutes 25-06

**CONSENT AGENDA:**

**There will be no separate discussion on those items listed under Consent Agenda (indicated with asterisks (\*)). They will be enacted by the Board of Trustees by one motion. If discussion is desired by the Board, that item will be removed from the Consent Agenda by the Board and will be considered in the order that it appears on the agenda.**

**STERLING CAPITAL MANAGEMENT, LLC AT 9:15 A.M.:**

1. Mr. Blake Myton, Director, Senior Client Strategist
  - a. Quarterly Report

## **BURGESS CHAMBERS AND ASSOCIATES, INC. AT 9:30 A.M.:**

### **1. Mr. Larry Cole, Performance Manager**

- a. Quarterly Report
- b. Cash Raise

## **INTERVIEWS AT 9:45 A.M.:**

- 1. Ms. Tiffany Beard at 9:45 a.m.
- 2. Ms. Isabel Chavannes at 10:00 a.m.

## **OLD BUSINESS:**

- 1. Job Posting
- 2. CAPIS
- 3. Disability Applicant Police Officer Lance Fisher

## **NEW BUSINESS:**

- \*1. Warrants for Payment
  - a. Klausner, Kaufman, Jensen and Levinson, P.A.-\$1,917.50-Fees for work on Disability Applicants Christina West and Christina Martin-Invoice 37646 (Police Fund Only)
  - b. Klausner, Kaufman, Jensen and Levinson P.A.-\$617.50-Fees for work on Disability Applicant Brenton Scharf, Invoice 37646 (Fire Fund Only)
  - c. Sterling Capital Management LLC-\$14,410.00-Investment Management Fee for Equity for 1/1/2025-3/31/2025 (Fire Fund Only)
  - d. Sterling Capital Management LLC-\$18,328.00 -Investment Management Fee for Equity for 1/1/2025-3/31/2025 (Police Fund Only)
  - e. Sterling Capital Management LLC-\$15,225.00 -Investment Management Fee for Fixed for 1/1/2025-3/31/2025 (Fire Fund Only)
  - f. Sterling Capital Management LLC-\$21,513.00-Investment Management Fee for Fixed for 1/1/2025-3/31/2025 (Police Fund Only)
  - g. Truist Commercial Checking Account-\$757.08 -Reimbursement to the Truist Commercial Checking Account Auto Pay for Timothy Lancaster's Visa
  - h. Truist Commercial Checking Account-\$875.00-Reimbursement to the Truist Commercial Checking Account Auto Pay for James Brock's Visa
  - i. Truist Commercial Checking Account-\$875.00-Reimbursement to the Truist Commercial Checking Account Auto Pay for Jason Dorey's Visa

- j. Truist Commercial Checking Account-\$875.00-Reimbursement to the Truist Commercial Checking Account Auto Pay for Anthony Sacco's Visa
- k. Truist Commercial Checking Account-\$875.00-Reimbursement to the Truist Commercial Checking Account Auto Pay for Benjamin Kiszkiel's Visa
- l. Truist Commercial Checking Account-\$875.00-Reimbursement to the Truist Commercial Checking Account Auto Pay for Mary K. Taglia-Polak's Visa
- m. Truist Commercial Checking Account-\$875.00-Reimbursement to the Truist Commercial Checking Account Auto Pay for Patricia Lindsay's Visa
- n. Burgess Chambers and Associates-\$23,715.42-Performance Monitoring and Advisory Fee for 3/31/2025, Invoice 25-310

\*2. New Plan Member Applications; Member Beneficiary Changes; Pre-Retirement\Death Benefit Option Selection Forms; Member Retirement Beneficiary Forms; and DROP Beneficiary Designations

3. Office Business

- a. Equipment Upgrades and Purchases
- b. Employee VISA Invoice Review for April
- c. Upcoming Events-Educational Opportunities
- d. Share Plan Beneficiary Forms
- e. Policy
- f. AC Ducts Cleaning
- g. 401a or 457
- h. Authorization for Credit Report and Background Check Form for New Employees
- i. Ultra Clean

4. NCPERS Review

5. Computer Experts IT Meeting

6. Unemployment

7. Foster and Foster, Inc. Contract

\*8. Termination Refund/Rollover or Vested Termination, if Eligible, Firefighter Jordan Navarre

**INPUT FROM ACTIVE AND RETIRED PLAN MEMBERS:**

**INPUT FROM THE PUBLIC:**

**ADJOURNMENT:**

If an individual decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Pension Office at (321) 724-8877 or Florida Relay System at 711.

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The location, Robert J. Conlan Professional Center, 1501 R. J. Conlan Boulevard, NE, Suite 240, (corner of Palm Bay Road East & Robert J. Conlan Boulevard, 2<sup>nd</sup> Floor of the R.J. Conlan Professional Center) Palm Bay, Florida 32905, which is open to the public, shall serve as an access point.